

Practice 2025 Holiday Schedule

“Preparing in advance for a predictable tomorrow”

Paid Holidays:

Celebrated holidays in which Practices are typically closed (if a partner-doctors chooses to open the Practice on any of these days, Team Members will receive 8 hours of holiday pay and regular pay for hours worked on that day). When Practices are closed, Team Members will NOT work on these days. *Full-time regular Team Members are eligible for these paid holidays, beginning upon completion of the 30-day waiting period from date of hire. Part-time, temporary and seasonal team members are not eligible for holiday pay.

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| New Year's Day | Wednesday | Jan 1 st | Closed |
| Memorial Day | Monday | May 26 th | Closed |
| Independence Day | Friday | July 4 th | Closed |
| Labor Day | Monday | Sep 1 st | Closed |
| Thanksgiving | Thursday | Nov 27 th | Closed |
| Christmas | Thursday | Dec 25 th | Closed |

Observed Holidays:

There are several days in the calendar year that fall into the category of “observed” holidays. This may be a day where we close the office or close early to provide additional family time, at **partner-doctor discretion**. Full-time Team Members may use accrued PTO or take unpaid time off for any hours where the Practice closes.

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|-------------------------|-----------|------------------------|--------------------|
| Good Friday | Friday | April 18 th | minimum ‘til 12:00 |
| Halloween | Friday | Oct 31 st | minimum ‘til 3:00 |
| Day Before Thanksgiving | Wednesday | Nov 26 th | minimum ‘til 12:00 |
| Day After Thanksgiving | Friday | Nov 28 th | Closed |
| Christmas Eve | Wednesday | Dec 24 th | Closed |
| New Year's Eve | Tuesday | Dec 31 st | minimum ‘til 3:00 |

Important Dates:

We serve the pediatric community which relies on us to provide convenience whenever possible. Each school district is different and therefore, each office must know their community’s breaks, school closures, and other locally observed holidays. It is expected that we will be open for business on these days and fully staffed. Requests for PTO or unpaid time off should be considered carefully to ensure adequate staffing on these days.

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| Martin Luther King B-day | Monday | Jan 20 th | Open |
| Valentine’s Day | Wednesday | Feb 14 th | Open |
| President’s Day | Monday | Feb 17 th | Open |
| Juneteenth | Wednesday | June 19 th | Open |
| Columbus Day | Monday | Oct 13 th | Open |
| Veteran’s Day | Monday | Nov 11 th | Open |
| Spring Break | Weeklong | _____ | Open |
| Summer Break | 2 Months | _____ | Open |
| Fall Break | Weeklong | _____ | Open |
| Winter Break | Two Weeks+ | _____ | Open |