

## Practice 2025 Holiday Schedule

*“Preparing in advance for a predictable tomorrow”*

### Paid Holidays:

Celebrated holidays in which Practices are typically closed (if a partner-doctors chooses to open the Practice on any of these days, Team Members will receive 8 hours of holiday pay and regular pay for hours worked on that day). When Practices are closed, Team Members will NOT work on these days. \*Full-time regular Team Members are eligible for these paid holidays, beginning upon completion of the 30-day waiting period from date of hire. Part-time, temporary and seasonal team members are not eligible for holiday pay.

New Year’s Day	Wednesday	Jan 1 <sup>st</sup>	Closed
Memorial Day	Monday	May 26 <sup>th</sup>	Closed
Independence Day	Friday	July 4 <sup>th</sup>	Closed
Labor Day	Monday	Sep 1 <sup>st</sup>	Closed
Thanksgiving	Thursday	Nov 27 <sup>th</sup>	Closed
Christmas	Thursday	Dec 25 <sup>th</sup>	Closed

### Observed Holidays:

There are several days in the calendar year that fall into the category of “observed” holidays. This may be a day where we close the office or close early to provide additional family time, at **partner-doctor discretion**. Full-time Team Members may use accrued PTO or take unpaid time off for any hours where the Practice closes.

Good Friday	Friday	April 18 <sup>th</sup>	minimum ‘til 12:00
Halloween	Friday	Oct 31 <sup>st</sup>	minimum ‘til 3:00
Day Before Thanksgiving	Wednesday	Nov 26 <sup>th</sup>	minimum ‘til 12:00
Day After Thanksgiving	Friday	Nov 28 <sup>th</sup>	Closed
Christmas Eve	Wednesday	Dec 24 <sup>th</sup>	Closed
New Year’s Eve	Tuesday	Dec 31 <sup>st</sup>	minimum ‘til 3:00

### Important Dates:

We serve the pediatric community which relies on us to provide convenience whenever possible. Each school district is different and therefore, each office must know their community’s breaks, school closures, and other locally observed holidays. It is expected that we will be open for business on these days and fully staffed. Requests for PTO or unpaid time off should be considered carefully to ensure adequate staffing on these days.

Martin Luther King B-day	Monday	Jan 20 <sup>th</sup>	Open
Valentine’s Day	Wednesday	Feb 14 <sup>th</sup>	Open
President’s Day	Monday	Feb 17 <sup>th</sup>	Open
Juneteenth	Wednesday	June 19 <sup>th</sup>	Open
Columbus Day	Monday	Oct 13 <sup>th</sup>	Open
Veteran’s Day	Monday	Nov 11 <sup>th</sup>	Open
Spring Break	Weeklong	_____	Open
Summer Break	2 Months	_____	Open
Fall Break	Weeklong	_____	Open
Winter Break	Two Weeks+	_____	Open